

**Walk of Art / Indoor Show at the Hoover Met
May 5 & 6th, 2017**

Vendor Application Form

Name _____ Date _____

Name of Company _____ Website www. _____

Address _____

Phone Number _____ E-mail _____

Facebook address _____ Instagram Name _____

Description of Items for Sale

Please indicate category you are applying to exhibit in:

- Fine Art (You must be a member of the Central Alabama Artist Guild – Must submit 3 photos of your work)**
- Arts and Crafts**
- Business Expo**

How many 10x10 spaces do are you requesting?

- 1 for \$100
- 2 for \$175

Will you be donating an item for the Silent Auction that will benefit our two charities (Hoover Scholarship Fund / Well House Ministries) ?

- Yes, I am donating the following item _____ valued at \$ _____
- No not at this time

Make check payable to CAAG (Central Alabama Art Guild)_ Total enclosed \$ _____

Mail Packets directly to : (checks only Please)

CAAG

P.O Box 1119

Pinson ,Alabama 35126

1 Table and 2 Chairs are available on first come first serve basis as they are limited.

Would you like a table and 2 chairs?

- Yes
- No

For acceptance into the show:

You must submit your application with full payment of \$100 per 10x10 Booth. There is no guarantee of location or power source. We must have a minimum of 100 exhibitors for the show to take place. On April 1st, we will confirm we have filled the show and at that point all checks will be cashed. If your check does not clear, it will eliminate you from the show, no exceptions. A wait list will be maintained when our limit is reached in case of cancelation. We will accept cancelations prior to April 1st but past April 1st, there will be no refunds.

We will handle advertising for the event but welcome your assistance. Flyers can be picked up at Alphagraphics in Hoover if you are willing to help post them around local venues. Please post the facebook event to your pages as well.

Setting Up:

Set up will be Thursday night from 6 – 9pm.. There will be no set up permitted on Friday morning and you must be willing to stay both days for the show. You can arrive anytime between 6pm and 9pm but not before 6pm. Set up must be completed by 9pm. We will have volunteers there to help you unload although they will not unload for you. They will be there primarily to direct and assist.

Registration:

You will receive all your tax forms and show instructions at the check in on Thursday night. We will have special vendor parking and a tag will be given to you as well for your car at registration.

Judging for Fine Arts Category will take place between 10:00am and 12:00 noon on Friday.

Security

While we will have security overnight, however, the Hoover Met, Alphagraphics, The Hoover Arts Alliance, Central Alabama Art Guild and Hoover City will not be responsible for your merchandise in anyway. You are accepting all risk and we will not hold any fault.

Show Hours

Friday and Saturday, you will be expected to arrive promptly at 8:45 and stay until show close at 4pm each day.

Food

The Hoover Met will have their food vendors open for business both days from 11am – 2pm

Take down

The show will close at 4pm on Saturday. Upon close, each vendor will be responsible for their trash but will be able to use the Hoover Met's designated waste areas. We will also ask that you complete a show survey by that last day

Sponsors of the Show:

Central Alabama Artist Guild

Hoover Arts Alliance

Alphagraphics

If you have questions please contact one of the following:

Cecily Chaney 205-631-5351

Cassie Burchell 205-979-2373

You may also purchase any branded table cloths, business cards, banners, signs, labels or brochures at Alphagraphics

You can email us for a quote: getbusiness@alphagraphics.com

Mention code : WalkOfArt to get the show discount

Event is posted on Facebook as

Walk of Art

You can find the event to share on Alphagraphics facebook page as well.